



CITY OF SEATTLE

Planning Analyst (Planning & Development Spec II)

SALARY:	\$36.13 - \$42.06 Hourly
LOCATION:	901 - 5th Ave, 19th floor, Seattle,, Washington
JOB TYPE:	Classified Civil Service, Regular, Full-Time
SHIFT:	Day
DEPARTMENT:	Seattle City Light
BARGAINING UNIT:	PTE, Local 17 - Professionals
CLOSING DATE	03/12/19 04:00 PM Pacific Time

POSITION DESCRIPTION:

Seattle City Light, a department of the City of Seattle, is one of the nation's largest municipally owned utilities in terms of the number of customers served. Over the years we have worked very hard to keep Seattle's electricity affordable, reliable, and environmentally sound. Today, City Light is a recognized national leader in energy efficiency and environmental stewardship.

Seattle City Light's Customer Energy Services (CES) Division is seeking an inspired and ambitious individual to join our team. This is a junior-level position on a team that drives early-stage policy and program planning for the Division's electric transportation initiatives, renewable energy offerings and energy efficiency programs. The position requires a passion for product development, an aptitude to transform customer energy technologies into utility services, and creativity and drive to craft impactful policies.

This position will report to the Energy Planning Supervisor.

JOB RESPONSIBILITIES:

Program and Technology Development:

- Analyze electric transportation, distributed energy resources (DERs), connected devices and energy efficiency markets.
- Help identify and vet potential opportunities for City Light.
- Contribute to strategy and conceptualization for new value-add customer-focused products.

- Partner with evaluation and customer research staff to gauge market interest in program designs and product concepts.
- Build technical, business, and financial models to support program deployment.
- Develop a broad understanding of, and develop relationships with, external partners, vendors and non-profits.
- Prepare and present business cases and comprehensive reports.

Policy Analysis:

- Provide technical guidance to City and departmental officials regarding energy laws, regulations, policies, and programs.
- Review energy legislation and policies.
- Document best approaches to support customer energy programs.
- Develop City Light positions to be presented at meetings and hearings.
- Represent Customer Energy Solutions as a thought leader in internal settings.

Project Management:

- Work in cross-functional teams, often with early-stage programs and uncertain outcomes.
- Assist in oversight of consultant/vendor research, analysis, planning, evaluation, and regulatory support.

Provide contract and budget management support

QUALIFICATIONS:

Education: Bachelor's degree in planning, urban design, environmental studies, public administration, or related field.

Experience: Two years of experience in planning and research related to land use, urban economics, human services, environmental issues, conservation; or other work directly related to City planning and development work (or combination of education, training and/or experience which provides an equivalent background required to perform the work of the class).

Desired Qualifications:

- Graduate degree in Business Administration, Environmental Science, Public Policy, Engineering, or other relevant discipline.
- Three years of progressively responsible experience in complex multi-disciplined market analysis, research, or product development in the energy industry.
- Experience with the electric transportation, renewables, and/or energy efficiency markets and technologies.
- Demonstrated success moving products or technologies forward.
- Experience leveraging policy analysis and development.
- Skill applying quantitative analysis to program development.
- Proven project management experience in ambiguous early-stage settings.
- Ability to manage shifting priorities.
- Aptitude to think strategically about City Light's role in the market.
- Excellent written, verbal, and presentation skills, ideally with publicly available examples.

ADDITIONAL INFORMATION:

Job offers are contingent on the verification of credentials and other information required by the employment process including the completion of a background check which includes criminal history and driving history review.

Want to know more about Seattle City Light? Check out our web page: <http://www.seattle.gov/light/>.

<http://www.seattle.gov/jobs>
PLANNING ANALYST (PLANNING & DEVELOPMENT SPEC II)
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APPLICATIONS MAY BE FILED ONLINE AT:
Job #2019-00309

If you are unable to apply on-line you may submit a paper application by the closing date to our office.

OUR OFFICE IS LOCATED AT:
Seattle Municipal Tower
700 5th Avenue, Suite 5500
Seattle, WA 98104

Careers@seattle.gov



Who May Apply: This position is open to all candidates that meet the minimum qualifications. The City of Seattle values diverse perspectives and life experiences. Applicants will be considered regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, or gender identity. The Department encourages people of all backgrounds to apply, including people of color, immigrants, refugees, women, LGBTQ people, people with disabilities, veterans and those with diverse life experiences.

Accommodations for people with disabilities are provided on request.

The City is a Drug Free Workplace.

Planning Analyst (Planning & Development Spec II) Supplemental Questionnaire

* 1. Please select your highest level of education completed.

- High School Diploma/GED
- Some College
- Associates Degree
- Bachelors Degree
- Masters Degree
- Doctorate Degree

* 2. Do you have a Bachelor's degree in Planning, Urban Design, Environmental Studies, Public Administration or related field?

- Yes No

* 3. Please explain how you meet the required qualifications for this position?

* Required Question